



AIA New Hampshire

CALL FOR ENTRIES

2017 Excellence in Architecture Design Awards – Small Projects / Small Firms

ELIGIBILITY

After a successful inaugural we are pleased to continue the Small Firm/Small Projects Award category this year, enabling us to recognize exceptional small projects from small architectural firms.

- Submissions may be a small project construction of any building type, an object, work of environmental art, or an architectural design element not to exceed 1,500 SF.
- Firms must have no more than five practitioners, including both licensed architects and architectural interns.
- New construction and renovations are equally welcome.
- Built projects substantially completed after January 1, 2007 are eligible.
- Firms that are domiciled in NH may submit projects anywhere in the world.
- Firms domiciled outside of NH but with a principal who is a full member of AIANH may submit projects located in New Hampshire.
- Projects that have been honored in a past AIANH Design Awards program are not eligible (unless the project was submitted in the Unbuilt category and the project has since been built).
- Each entrant may submit any number of eligible entries with the appropriate fees for each entry.
- The submitted work must be eligible for publicity and reproduction.

JURORS

Jane Frederick FAIA, At-Large Director AIA National Board, Frederick & Frederick Architects, Beauford, SC; **Earle Hungerford AIA**, Mcmillan Pazdan Smith Architecture, Greenville, SC; **Tom Savory AIA**, Watson Tate Savory, Columbia, SC; and **Kate Schwensen FAIA**, Director + Professor, School of Architecture, Clemson University, Clemson, SC.

CRITERIA

The jurors' decisions will be based on the materials submitted. The jury may create award tiers and categories as it deems appropriate.

ENTRY PROCEDURES

Submission Registration: Entrants should register their submission/s [ONLINE](#).

Once you have registered online for the Design Awards program, instructions for uploading your documents will be sent to you.

Entry due date: Entries are due by 5 p.m. October 14, 2016.

Fees: \$50 per project, non-refundable. If you would like AIANH to print your display board/s, there is an additional \$60 fee per board.

Submission fulfillment: Entries must be complete, adhere to the submission requirements below, include all supporting documents, and the entry fees must be paid. Projects that do not fulfill these requirements cannot be accepted.



AIA
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Design Awards

SUBMISSION FORMAT AND REQUIREMENTS

All submissions for the 2017 AIANH Design Awards must be digital. No binders will be accepted. All submissions must include the PDF project description, supporting documents, and a project display board. Details below.

A. PDF SUBMISSION

All materials listed below shall be formatted on twelve (12) pages or fewer, not larger than 8 1/2" x 11" each, and submitted as a PDF document at 200-300 dpi. Vertical orientation is preferred. The file size shall not exceed 16MB. All reference to the architecture firm must be concealed on all materials submitted for review.

Please note: submissions will be reviewed by jurors on a computer and/or projection screen. Review line drawing submissions & text carefully for graphic quality at this resolution.

Each pdf file shall include, as appropriate and available, the following information in this order:

1. A Typed Bulleted Outline:

Using 10 to 12 pt type and not exceeding one page, include the following project information:

- Project type
- Project name
- Location
- Completion date
- A narrative description of the project

The narrative description of the project shall include, as appropriate:

- ✓ the responsibility of the architect
- ✓ client type
- ✓ program
- ✓ special constraints
- ✓ site description
- ✓ design solution
- ✓ describe others involved in the design process (users, artists, neighbors, etc.)
- ✓ special considerations
- ✓ materials used
- ✓ parking spaces
- ✓ unusual/innovative components
- ✓ sustainable design elements (energy efficiency, Appropriate land use, minimized ecological impact, materials use, etc.)
- ✓ universal design elements (inherently accessible to older people, people without disabilities, and people with disabilities)
- ✓ construction budget, cost/sf, and
- ✓ other relevant information.

The narrative description shall NOT include:

- the name of the firm submitting the project for review, or
- elements of the firm's brand identity.

Please write your outline in the order shown above for the convenience of the jury.



2. Drawings and photographs:

- Drawings that best represent the project: site plan, floor plans, elevations, and sections as appropriate, including north arrow and graphic scale
- Project photographs. Be sure to include photos illustrating both interior and exterior character. You may include up to two photos on a page. For restorations or adaptations, include up to three images of the project in its original condition. Concise captions on all photos and other images help tell the story.

3. Performance matrix:

- For complete buildings, as appropriate, any information you can provide about building performance is helpful.

B. SUPPORTING DOCUMENTS

In addition to your awards submission above, send as separate files:

1. one (1) page on your firm letterhead that includes project name, project location, client name, your firm name, architect of record, any associated architecture firms and their location, and **complete and accurate postal and email addresses of the contact person for major contractors, engineers, and other professional consultants, subcontractors and major suppliers. It is not the responsibility of the AIANH office to obtain the required contact information. We re-emphasize that this information is required.** Projects without this information will be disqualified. At the bottom of this sheet note the name, email, and telephone number and extension of the contact person in your firm for the purposes of this submission. Title the document: *Firm_Project_Support*
2. Four high-resolution photographs of your project that will be used for publication. These should be 300 dpi jpegs at approximately 4 x 6 inches (1800 pixels wide). The images will be used in a PowerPoint presentation at the Awards Banquet, for publication, and for the AIANH website People's Choice Awards program. Title the photos with your firm name and project name, and number one through four (*FirmName_Project_01*). Please identify the lead photo you want for publicity as photo 01. Include a Word document that states the title for each image and the photographer's name and title the file *Firm_Project_photo credits*.
3. Signed copy of the photographer's copyright release (one for each photographer) (see page 5)
4. A written description of the project, 150 words or less, to be used for publicity. Please include key elements of the project and the design challenge. Label as *Firm_Project_PR*.

C. PRESENTATION BOARD (SUBMITTED EITHER AS HARD COPY OR ELECTRONIC FILE)

You must provide one **20 x 20 inch x 3/16" (or 1/4") foam-core presentation board** of your project that includes the project name, firm name, firm location, CM or General Contractor, and Photographer. Boards are to be two-dimensional and must not be framed or otherwise encumbered with metal, wood, glass, plastic or similar materials. DO NOT attach hanging wires. **Note: This board is not for the jurors**, but for our annual Awards submissions tour around the state and the annual exhibit and will not be returned unless you make specific arrangements for pick up after the exhibits have concluded. You may ship the board to the AIANH office by November 1, or you may send a PDF of the board to us plus payment of \$60/per board, and we will get it printed for you (recommended). Payment for the boards may be made online when you register or you may send us a check.

How to prepare your digital board files for uploading:

- ✓ Name electronic file with your firm name and abbreviated project name (example: *FirmName_Project_board*.)
- ✓ Document size: 20 x 20 inches 200-300 dpi.
- ✓ File type: provide a PDF saved at high resolution or a high quality uncompressed JPEG.



- ✓ When creating your board, If importing a photo to a layout program such as InDesign, make sure the imported photo is at least 200 dpi and no more than 300 dpi at the dimensions used on the board. Do not import and increase or decrease size of photo in the layout program.
- ✓ Color Mode: RGB. Digital photos should be in sRGB colorspace for the best color/quality match.

AWARDS DISTRIBUTION AND PROMOTION

Announcement and presentation of the Awards will be made during the AIANH Awards Gala on January 20, 2017 (snowdate: January 22) at the Manchester Country Club, Bedford, NH. All entries will be on view and included in a PowerPoint presentation. Publication of award-winning projects will be sought by AIANH. All submissions will be part of an online People's Choice Vote Dec. 9, 2016-Jan. 13, 2017. Entries related to single-family residences will be published in the Jan/February issue of *NH Home Magazine*, with a follow-up of the winners in a later issue. An exhibit of all entries will be shown at various sites around the State during the year, including the Manchester-Boston Airport and Portsmouth Public Library.

QUESTIONS?

Call Carolyn Isaak, 603-357-2863, office@aianh.org





AIA New Hampshire

PHOTO RELEASE

Project Title: _____

Location: _____

Submitting Firm: _____

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- For editorial and professional/educational purposes, AIA New Hampshire may reproduce them in their own publications, Web sites, and audiovisual presentations for an unlimited period of time.
- AIA New Hampshire may release the photographs and slides to other media for publicity purposes in educating the public about quality architectural design. It is understood by AIA New Hampshire that this right to use the photographs in editorial matter does not apply to its use in advertising media, and they will not knowingly release the material for such use.
- AIA New Hampshire will include photographer credit in its identification material on the photographs except for generic AIANH Web site use (there we use a rollover credit), and will endeavor to see that proper credit is given to the photographer by all media. We cannot guarantee that all publications will give credit.
- Entrants shall be responsible for any royalties, copyright, or photograph fees. AIA New Hampshire shall give credit or carry a copyright notice on the photographs/or slides as follows:

I affirm that the photograph(s) and slide(s) identified above are original on my part and that I am sole

owner copyright holder (check as appropriate)

of such materials, and that neither such materials nor the permission granted hereby infringe upon the copyright, trademark, or other rights of others

Credit line should read: _____

Photographer: _____

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Signature: _____

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